



TRAINING SUMMARY

February		March		April	
4-6	Introduction to IP & TT (Lusaka, Zambia) ⇨	4-6	Introduction to IP & TT (Gaborone, Botswana) ⇨	29-30	Fundamentals of Research Management and Administration (Luanda, Angola) ⇨
		12-14	Fundamentals of Research Administration and Management (Umlanga, South Africa) ⇨		
		17-18	TT Expert Colloquium (Pretoria & Cape Town, South Africa) ⇨		
		19-20	Grant proposal writing and grants management (Windhoek, Namibia) ⇨		
May		June		July	
14-15	Grant proposal writing and grants management (Gaborone, Botswana) ⇨	12-13	Basic Introduction to Research and Innovation Management for Interns (NRF, South Africa) ⇨	6-7	Pre-conference workshops www.sarimaconference.co.za ⇨
19-21	Introduction to IP & TT (Maputo, Mozambique) ⇨	25-26	Grant proposal writing and grants management (Lusaka, Zambia) ⇨		
22-23	Grant proposal writing and grants management (Maputo, Mozambique) ⇨	23-25	Introduction to IP & TT (Windhoek, Namibia) ⇨		
August		September		October	
12-13	Research Integrity and Research Ethics Committee Fundamentals (Johannesburg, South Africa) ⇨	9-10	Research Performance Management (Cape Town, South Africa) ⇨	22-23	Fundamentals of Research Management and Administration (Malawi) ⇨
19-20	Capacity Building Breakaway for Postdocs (Stellenbosch, South Africa) ⇨	18	Good Practice in Research Governance and Leadership (Stellenbosch, South Africa) ⇨		
26-27	Research Management for Research Librarians (Gauteng, South Africa) ⇨	Tbc	IP Management (Gauteng, South Africa) ⇨		
28-29	Basics of Technology Transfer (Pretoria, South Africa) ⇨				
November					
Tbc	IP Commercialisation (Gauteng, South Africa) ⇨				
6-7	Science Communication for Research Managers ⇨				



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FEBRUARY

SAIS/SARIMA/UKIPO Introduction to Intellectual Property and Technology Transfer

Level: Basic

Workshop description: This workshop will provide introductory training on IP management and commercialisation as well as the basics of setting up and running a technology transfer function in a research institution. Real life case studies will reinforce the learning and equip and assist participants to develop IP protection and commercialisation strategies for specific technologies emerging from their institutions.

Target audience: Officers in technology transfer units or research offices at universities and research institutions; officials responsible for IP management in government departments; officers responsible for IP management and technology commercialisation in intermediary organisations and organisations supporting innovation; and researchers interested in the protection and commercialisation of research.

Date: 4-6 February

Venue: Lusaka, ZAMBIA

MARCH

SAIS/SARIMA/UKIPO Introduction to Intellectual Property and Technology Transfer

Level: Basic

Workshop description: This workshop will provide introductory training on IP management and commercialisation as well as the basics of setting up and running a technology transfer function in a research institution. Real life case studies will reinforce the learning and equip and assist participants to develop IP protection and commercialisation strategies for specific technologies emerging from their institutions

Target audience: Officers in technology transfer units or research offices at universities and research institutions; officials responsible for IP management in government departments; officers responsible for IP management and technology commercialisation in intermediary organisations and organisations supporting innovation; and researchers interested in the protection and commercialisation of research.

Date: 4-6 March

Venue: Gaborone, BOTSWANA

Fundamentals of Research Management

Level: Basic

Workshop description: This workshop will provide an overview of the core elements as well as the context of research management (including administration), to demonstrate how different aspects of the research environment are linked. It will include common ways of organising research administration functions, including the tasks typically involved in the 'pre-award' and 'post-award' functions; research policy and funding, planning and management; and the basics of intellectual property issues. Participants will leave with a thorough understanding of the South African research environment, what research management and administration entails and how it is structured, requirements for and components of research policy and strategy and how to facilitate and support research at the institutional level. They will also have a basic understanding of IP issues.

Target audience: The workshop is targeted at new entrants to the research management and administration profession. It can also serve as a refresher for more seasoned research managers and administrators.

Date: 12-14 March

Venue: Umhlanga, SOUTH AFRICA

Technology Transfer Expert Colloquium

Level: Intermediate to Advanced

Description: Some of the most experienced technology transfer experts in the world are coming to South Africa for a meeting of global technology transfer associations. They will be sharing their knowledge in two, one-day, discussion-type colloquia. Come and join them and ask questions, share challenges and discover new ways of working. Confirmed participants to date are Kevin Cullen (University of New South Wales/ Knowledge Commercialisation Australia), Sean Flannigan (University of Ottawa/ AUTM), Jeff Skinner (Executive Director of the Deloitte Institute of Innovation and Entrepreneurship at London Business School/ ASTP) and Alison Campbell (Director of Technology Transfer at Enterprise-Ireland/ PraxisUnico).

Target audience: Mid- to Senior-level TTO staff.

Date: 17 March

Venue: Pretoria, SOUTH AFRICA

Date: 18 March

Venue: Cape Town, SOUTH AFRICA



SAIS/SARIMA Grant Proposal Writing and Grants Management

Level: Basic to Intermediate

Workshop description: This workshop will discuss the role of research managers and administrators in encouraging, developing and supporting the development and submission of excellent grant proposals and will offer practical training to researchers who are seeking external grant funding to support their research but who have not been successful in writing winning proposals. One of the workshop sessions will be dedicated to the fundamentals of grants management. Participants will leave with a working knowledge of the grantwriting process, practices for internal review of proposals, reasons why proposals fail, strategies to increase external funding and how to nurture an institutional research culture as well as how to nurture donor relationships. They will also have a good understanding of the basic principles of grantsmanship and a working knowledge of research planning, how to write persuasively and how to develop a project budget.

Target audience: The workshop is targeted at researchers, research managers and administrators or senior academics taking on research management roles who are involved in grant proposal development and grants management.

Date: 19-20 March

Venue: Windhoek, NAMIBIA

APRIL

Fundamentals of Research Management and Administration

Level: Basic

Workshop description: This workshop will provide an overview of the research landscape in Angola as well as the core elements of research management and administration. It will include common ways of organising the research management and administration functions; tasks covered by 'pre-award' and 'post-award' teams. It will also look at requirements for and components of research policy and strategy and how to facilitate and support research at the institutional level.

Target audience: Research managers and administrators, academics with a research management responsibility, Deans of faculties and Heads of Academic Departments.

Date: 29-30 April

Venue: Luanda, ANGOLA

MAY

SAIS/SARIMA Grant Proposal Writing and Grants Management

Level: Basic to Intermediate

Workshop description: This workshop will discuss the role of research managers and administrators in encouraging, developing and supporting the development and submission of excellent grant proposals and will offer practical training to researchers who are seeking external grant funding to support their research but who have not been successful in writing winning proposals. One of the workshop sessions will be dedicated to the fundamentals of grants management. Participants will leave with a working knowledge of the grantwriting process, practices for internal review of proposals, reasons why proposals fail, strategies to increase external funding and how to nurture an institutional research culture as well as how to nurture donor relationships. They will also have a good understanding of the basic principles of grantsmanship and a working knowledge of research planning, how to write persuasively and how to develop a project budget.

Target audience: The workshop is targeted at researchers, research managers and administrators or senior academics taking on research management roles who are involved in grant proposal development and grants management.

Date: 14-15 May

Venue: Gaborone, BOTSWANA

SAIS/SARIMA/UKIPO Introduction to Intellectual Property and Technology Transfer

Level: Basic

Workshop description: This workshop will provide introductory training on IP management and commercialisation as well as the basics of setting up and running a technology transfer function in a research institution. Real life case studies will reinforce the learning and equip and assist participants to develop IP protection and commercialisation strategies for specific technologies emerging from their institutions

Target audience: Officers in technology transfer units or research offices at universities and research institutions; officials responsible for IP management in government departments; officers responsible for IP management and technology commercialisation in intermediary organisations and organisations supporting innovation; and researchers interested in the protection and commercialisation of research.

Date: 19-21 May

Venue: Maputo, MOZAMBIQUE



SAIS/SARIMA Grant Proposal Writing and Grants Management

Level: Basic to Intermediate

Workshop description: This workshop will discuss the role of research managers and administrators in encouraging, developing and supporting the development and submission of excellent grant proposals and will offer practical training to researchers who are seeking external grant funding to support their research but who have not been successful in writing winning proposals. One of the workshop sessions will be dedicated to the fundamentals of grants management. Participants will leave with a working knowledge of the grantwriting process, practices for internal review of proposals, reasons why proposals fail, strategies to increase external funding and how to nurture an institutional research culture as well as how to nurture donor relationships. They will also have a good understanding of the basic principles of grantsmanship and a working knowledge of research planning, how to write persuasively and how to develop a project budget.

Target audience: The workshop is targeted at researchers, research managers and administrators or senior academics taking on research management roles who are involved in grant proposal development and grants management.

Date: 22-23 May

Venue: Maputo, MOZAMBIQUE

SAIS/SARIMA Grant Proposal Writing and Grants Management

Level: Basic to Intermediate

Workshop description: This workshop will discuss the role of research managers and administrators in encouraging, developing and supporting the development and submission of excellent grant proposals and will offer practical training to researchers who are seeking external grant funding to support their research but who have not been successful in writing winning proposals. One of the workshop sessions will be dedicated to the fundamentals of grants management. Participants will leave with a working knowledge of the grantwriting process, practices for internal review of proposals, reasons why proposals fail, strategies to increase external funding and how to nurture an institutional research culture as well as how to nurture donor relationships. They will also have a good understanding of the basic principles of grantsmanship and a working knowledge of research planning, how to write persuasively and how to develop a project budget.

Target audience: The workshop is targeted at researchers, research managers and administrators or senior academics taking on research management roles who are involved in grant proposal development and grants management.

Date: 25-26 June

Venue: Lusaka, ZAMBIA

JUNE

Basic Introduction to Research and Innovation Management for DST/NRF/SARIMA Interns

Level: Basic

Workshop description: This workshop will provide an overview of the research and innovation landscape in South Africa. It will furthermore provide an overview of what research and innovation management entails and how it is structured at various organisations in South Africa. Representatives from some of the host institutions will explain their expectations and interns who participated in the programme in the past will come and share their experience and advice with the new interns.

Target audience: This workshop will be open to DST/NRF/SARIMA interns who joined the internship programme in 2014 and to NRF/SARIMA interns who participated in the programme in 2013.

Date: 12-13 June

Venue: NRF Auditorium, SOUTH AFRICA

SAIS/SARIMA/UKIPO Introduction to Intellectual Property and Technology Transfer

Level: Basic

Workshop description: This workshop will provide introductory training on IP management and commercialization as well as the basics of setting up and running a technology transfer function in a research institution. Real life case studies will reinforce the learning and equip and assist participants to develop IP protection and commercialization strategies for specific technologies emerging from their institutions

Target audience: Officers in technology transfer units or research offices at universities and research institutions; officials responsible for IP management in government departments; officers responsible for IP management and technology commercialisation in intermediary organisations and organisations supporting innovation; and researchers interested in the protection and commercialisation of research.

Date: 23-25 June

Venue: Windhoek, NAMIBIA



JULY

EU Funding Opportunities *

Level: Basic to Intermediate

Workshop description: This workshop will provide an overview of current opportunities in EU funding instruments including the new EU Framework Programme Horizon 2020. Information will be provided on the requirements for participation, the types of activities that can be supported and the support that are available for applicants from Southern Africa.

On the second day the workshop will discuss the process and tools for finding partners for Horizon 2020 opportunities, the basic structure of Horizon 2020 funding proposals and the review criteria and process that proposals will have to go through. Participants will furthermore receive advice on the development of the contents and budgets of proposals for Horizon 2020.

Target audience: Researchers, research managers and administrators involved in supporting the development and submission of Horizon 2020 grant proposals.

Date: 6-7 July.

Venue: International Conventional Centre, Gaborone, BOTSWANA

SARIMA Research and Innovation Leadership Institute (SARIMA-LI) *

Level: Advanced

Description: The SARIMA-LI will provide learning and sharing opportunities on issues of critical importance to Southern African and international leaders of research and innovation who are facing a challenging and opportunity-filled period. The program includes formal presentations and panel discussions by experienced upper level decision-makers as well as ample opportunity for peer to peer interaction and discussion about current and emerging hot topics identified by SARIMA-LI participants in a Research Leadership Scoping Study that was conducted in 2013. Key discussion points on these issues as well as recommendations generated by the group during the SARIMA-LI will be published and made available to all participants and stakeholders in research and innovation.

Target audience: The SARIMA-LI is designed for individuals at the upper levels of management within higher education and the non-profit and for-profit research communities.

Date: 6 July

Venue: International Conventional Centre, Gaborone, BOTSWANA

AUGUST

SAIS/SARIMA Licensing and Commercialising IP*

Level: Intermediate

Workshop description: This workshop will focus on all aspects of licensing intellectual property, including marketing technologies, identifying licensees, negotiating and structuring the license agreement and post-deal management.

Target audience: Technology transfer officers and managers, licensing officers, academics and entrepreneurs with a basic working knowledge of IP and commercialisation.

Date: 6-7 July

Venue: International Conventional Centre, Gaborone, BOTSWANA

Research Integrity and Research Ethics Committee Fundamentals

Level: Basic to Intermediate

Workshop description: On Day 1 this workshop will discuss research integrity using the Singapore and Montreal Statements as reference. Special attention will be given to promoting responsible research conduct in an academic environment, working with data, collaborative ethics, researchers and the media, conflict of interest and conflict of commitment, plagiarism, responsible authorship and reporting and responding to irresponsible research practices. On Day 2 the workshop will unpack of research ethics committees in South Africa today including reference to the NHREC, membership and operations, training requirements and opportunities, guidelines and other resources. A practical session will focus on mock committees for proposal reviews.

Target audience: Research managers and administrators, members of research ethics committees. Delegates can register for both days or they can register for only one of the days.

Date: 12-13 August

Venue: Johannesburg, SOUTH AFRICA

* These workshops will be presented prior to the SARIMA conference. Visit www.sarimaconference.co.za for more information on the SARIMA 2014 Conference.



Capacity Building Breakaway for Postdocs

Level: Basic to Intermediate

Workshop description: Postdoctoral researchers form an integral part of any HE institution's research corps. During this breakaway, institutional case studies will be presented on how various institutions support and develop postdocs. Postdocs will have the opportunity to share their experiences and needs. The programme will also incorporate speaker sessions around issues such as the SA HE system, institutional contexts and facing the challenges, career planning, etc.

Target audience: Postdoctoral fellows and research managers and administrators involved in the support of postdoctoral fellows.

Date: 19-20 August

Venue: Stellenbosch, SOUTH AFRICA

Research Management for Research Librarians

Level: Basic

Workshop description: This workshop will provide an overview of the basic principles of research management, the role of research librarians in advancing scholarship and the importance of collaboration between research managers and research librarians to support research. Case studies will be presented to share practices and initiatives to ensure effective collaboration between research managers and research librarians. Participants will also be introduced to bibliometrics and its application.

Target audience: The workshop is primarily designed for Research Librarians at universities and other research institutions. Research Managers at these institutions can also benefit from the training.

Date: 26-27 August

Venue: Pretoria, SOUTH AFRICA

Basics of Technology Transfer

Level: Basic

Course description: This course will introduce basic concepts of intellectual property, technology transfer, and systems, documents and processes needed to be able to run and/or support an efficient TTO. Participants will leave with a basic understanding and working knowledge of intellectual property and technology transfer.

Target audience: TTO administrators and support staff, technology transfer interns, and new TTO staff.

Date: 28-29 August

Venue: Pretoria, SOUTH AFRICA

SEPTEMBER

Research Performance Management

Level: Intermediate

Workshop description: This workshop will provide an introduction to research performance management and will then deal with the topic in the context of publication outputs, research collaborations/networks and the importance of research visibility. An introduction to bibliometrics will be provided and the implications for research managers (e.g. incentivising research performance etc.) will be discussed. On the second day a part of the programme will be dedicated to a round table discussion on various aspects of research performance management.

Target audience: Research managers and administrators at universities, science councils and other research institutions.

Date: 9-10 September

Venue: Cape Town, SOUTH AFRICA

Good Practice in Research Governance and Leadership for Senior Level Management

Level: Advanced

Workshop description: Although there can be no universal template for good governance and leadership in the research management context, certain generally acceptable norms and values do apply. This workshop will focus on concepts such as participation, transparency, responsiveness, effectiveness and efficiency, accountability and strategic vision. Mention will be made to the King III in the SA context and how the principles can be applied more generally within the research management context. There will also be a focus on different leadership styles and decision making processes and how it plays a role in the promotion of the research and innovation portfolio at HE institutions. The aim is to provide senior level research managers and research directors with the tools to effectively govern the research related processes at their respective institutions.

Target audience: Upper levels of management within higher education and the non-profit and for-profit research communities.

Date: 18 September

Venue: Stellenbosch, SOUTH AFRICA



IP Management

Level: Basic to Advanced

Course description: This course will introduce participants to key IP management topics including addressing the many complex issues when patenting in different jurisdictions. While commercialisation will be referred to, it will not be covered in any detail. The IP Management course will be held over three days. The first day will cover basic IP management and the second and third days will cover advanced IP management. Participants can register for Day 1 OR Days 2 and 3 OR for all 3 days.

Target audience: Technology transfer officers and managers, licensing officers, academics and entrepreneurs.

Date: To be confirmed

Venue: Gauteng, SOUTH AFRICA

OCTOBER

Fundamentals of Research Management and Administration

Level: Basic

Workshop description: This workshop will provide an overview of the research landscape in Malawi as well as the core elements of research management and administration. It will include common ways of organising the research management and administration functions; tasks covered by 'pre-award' and 'post-award' teams. It will also look at requirements for and components of research policy and strategy and how to facilitate and support research at the institutional level.

Target audience: Research managers and administrators, academics with a research management responsibility, Deans of faculties and Heads of Academic Departments.

Date: 21-22 October

Venue: To be confirmed, MALAWI

NOVEMBER

IP Commercialisation

Level: Intermediate to Advanced

Course description: This course will introduce participants to key concepts in assessment, evaluation, route selection and valuation of IP. Participants will leave with a working knowledge of technology assessment and due diligence, commercialisation routes, IP valuation, typical commercialisation deals, useful tools and other important issues such as open access, commercialisation of software and IP applications, copyright works and biological materials.

Target audience: Technology transfer officers and managers, licensing officers, academics and entrepreneurs.

Date: To be confirmed

Venue: Gauteng, SOUTH AFRICA

Science Communication for Research Managers

Level: Intermediate

Workshop description: The workshop will introduce participants to key concepts, models and trends in the field of science communication. It will present evidence of the increased global recognition of the responsibility of scientists (and universities) to engage with various publics and how this is emerging as a key requirement for sustained public/political support and funding for research.

Target audience: Research managers and administrators involved in science communication activities. The workshop can also be beneficial to research communication officers.

Date: 6-7 November

Venue: Cape Town, SOUTH AFRICA

Registration and fees

Opening of registration of a particular workshop will be announced by a workshop invitation that will be circulated to the SARIMA contact database and posted on the SARIMA website.

Workshop fees are R1300-00 per delegate per day for members and R1700-00 per delegate per day for non-members, unless otherwise indicated (Note: NRF/SARIMA interns qualify for the members fee).

Join SARIMA now to qualify for the reduced fees. Contact Lorraine Smith at Lorraine@sarima.co.za to become a member.